

April 12, 2016

MINUTES OF THE REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF THURMAN HELD April 12, 2016 AT THE TOWN HALL, 311 ATHOL ROAD, ATHOL, NEW YORK, COMMENCING AT 6:31 P.M..

PRESENT: Mrs. Evelyn Wood, Supervisor
Mrs. Gail Seaman, Councilwoman
Mr. John Youngblood, Councilman
Mrs. Susan Shepler, Councilwoman

ABSENT: Mr. Michael Eddy, Councilman

RECORDING SECRETARY: Jeanie Sprague, Town Clerk

OTHERS PRESENT: Jamiee Ross, Tax Collector; Stephen Emerson, Warrensburg EMS; Douglas Needham, Maintenance;

PAYMENT OF CLAIMS

The Meeting was called to order by Evelyn Wood, Supervisor

PLEDGE ALLEGIANCE TO THE FLAG

ROLL CALL

MOMENT OF SILENCE FOR AMANDA BARNES

Discussion by the board about the correspondences that were received and the board wanted more time to review them before any were read.

CORRESPONDENCES: Letter from Ann Lloyd regarding the collections for Labels for Education, Box Tops for Education and Pull Tabs for Ronald McDonald.

Committee Reports:

Councilwoman Shepler: Sidewalk/Concrete is still ongoing and waiting for another quote.

Easter Party was on March 26th there were 42 children plus adults total approximately 90 people here. Would like to thank everyone that volunteered.

Councilman John Youngblood: Highway Report – Spoke with highway department to get an idea of the equipment that needs to be updated.

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Also had a conversation with them about salt reduction and the alternatives to salt.

Councilwoman Gail Seaman: Gleaning – Good turnout; Got 208 pounds of meat for the food pantry

EMS Report – attached – Open House will be May 14th from 10: a.m. to 2:00 p.m.

Presentation by Stephen Emerson – “Lighting the Way To You’ Campaign. Public Service Program offered by Warrensburg EMS, that will provide and install, special light bulbs. The bulbs work in outside or porch lights and work as normal lights. In case of an emergency when you turn them on, off and on again the light will blink or flash making it easier for the Emergency Responders to locate the house. (Information handouts available at the town hall.)

SUPERVISOR’S REPORT: Completed single audit requirement for the Federal Government and is mailed in.

Attended the Budget meeting for the State.

The Auditor arrived today.

Sent in a request to DEC to reduce our landfill gas monitoring.

Reality Check would like to come up and do presentation about making the grounds tobacco free.

Received the LARAC grant for \$1,800.00 will need to adjust the budget.

RESOLUTION #51:

On a motion by **Councilwoman Shepler**, seconded by **Councilman Youngblood**, the Town Board resolved to adjust the budget add in the LARAC Grant money of \$1,800.00. Will increase Line Item A113 by \$1,800.00 and increase Line Item A6989.4 by \$1,800.00. Money will go towards concert series.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

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Minimum Wage increase will take effect December 31st of each year.

DEC has come out with transfer station upgrades.

OLD BUSINESS: Dave Mt. Pleasant is on vacation and a message was left for him.

NEW BUSINESS: Standard Work Day Resolution

PRIVILEGE OF THE FLOOR: Mary Eddy, Gary Martin, Winifred Martin, Barb Farrell

RESOLUTION #52:

Resolution Approving Event

WHEREAS Double H Ranch has requested the Town Board's approval to host a charity cycling event, and

WHEREAS the State Department of Transportation requests that a form be filled out, be it

RESOLVED that the Town Board hereby approves the 7th Annual Camp Challenge Ride and authorizes the Supervisor to fill out the necessary forms concerning the event.

On a motion by **Councilwoman Seaman**, seconded by **Councilman Youngblood**, Resolution #52 was approved.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #53:

Resolution to Amend Occupancy Tax Contract with Warren County

WHEREAS the Town of Thurman has a contract in place with Warren County wherein Warren County provided funding to the towns for the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supported activities, and

WHEREAS Warren County has made certain changes in regards to the amount and procedure it employs with regard to the towns, and

WHEREAS these changes include an additional \$15,000 disbursed to the town bringing the total annual disbursement to \$45,000, and

WHEREAS it is now necessary to amend the town's agreement with the county to reflect these changes,

April 12, 2016

BE IT RESOLVED that the Town Board approves these changes and authorizes the Supervisor to amend the budget and take any actions necessary to effectuate this resolution.

On a motion by **Councilwoman Shepler**, seconded by **Councilman Youngblood**, Resolution #53 was approved.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #54:

Resolution Requesting Quotes for 13 Gallon Garbage Bags

WHEREAS the Town of Thurman has a Pay As You Throw (PAYT) program for disposal of household garbage, and

WHEREAS the Town has a low inventory of 13 gallon sized garbage bags,

BE IT RESOLVED that the town of Thurman requests proposals for ten thousand (10,000) 13 gallon garbage bags which shall be packaged in sleeves or units of ten bags. Each bag must be 24x31 1.25mil, orange in color, and have Town of Thurman printed on them in black. Bags must have a twenty-five pound weight capacity at minimum. Each sleeve or unit at a minimum must be clearly marked either by label or flier indicating Thurman Transfer Station Refuse Bags and the quantity of bags per sleeve or unit. All proposals should be clearly marked "PAYT Bags" on the envelope containing the proposal. The Town of Thurman retains the right to reject any and/or all proposals. Proposals should be mailed to Thurman Town Clerk, PO Box 29, Athol, NY 12810 and must be received no later than 4pm April 25, 2016. Proposals will be opened at 7 pm on April 26, 2016.

On a motion by **Councilman Youngblood**, seconded by **Councilwoman Seaman**, Resolution #54 was approved.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #55:

Resolution to Seek Proposals

WHEREAS the town currently uses IT Services by contract, and

WHEREAS the current contract is coming to completion, and

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WHEREAS the town does have a need for IT services, be it

RESOLVED that the Town Board is requesting proposals for providers of IT services for the performance of information technology work including, but not limited to basic troubleshooting with office computers, maintenance of local networks, server maintenance, and security system maintenance. Proposals should be marked 'IT Proposal' and sent sealed to the Thurman Town Clerk at PO Box 29, Athol, NY 12810. Proposals must be received no later than May 10, 2016. The Town reserves the right to reject any or all proposals. Questions or inquiries should be made to the Supervisor's Office at 623-9649.

On a motion by **Councilwoman Shepler**, seconded by **Councilwoman Seaman**, Resolution #55 was approved.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #56:

Resolution to Seek Proposals

WHEREAS the town is planning the purchase of a new heating fuel tank for the highway garage, and

WHEREAS the cost of a new tank is expected to require a request for sealed bids as per the town's purchasing policy, now therefore, be it

RESOLVED that the Town Board seeks sealed bids for the purchase of a new 1,000 gallon AST fuel storage tank with secondary containment which conforms to the current New York State Bulk Petroleum Storage Standards as well as all applicable federal, state, and local requirements. Delivery, installation, and hook up at the Town Highway Garage located at 311 Athol Rd, Athol, NY 12810 must be included in any bid. The town board reserves the right to reject any and all bids. Bids should be clearly marked identifying them as a sealed bid for the fuel tank. Bids should be mailed to the Thurman Town Clerk, PO Box 29, Athol, NY 12810 and must be received no later than April 25, 2016 at 4pm. Bids are to be opened on April 26, 2016 at 7pm.

On a motion by **Councilwoman Seaman**, seconded by **Councilwoman Shepler**, Resolution #56 was approved.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #57

Resolution to Adjust 2016 Budget

General Fund:

April 12, 2016

	<u>Increase</u>	<u>Decrease</u>
A1110.11		\$953.13
A1110.12	\$953.13	
A1220.11		\$1840.63
A1220.12	\$1840.63	
A1355.11		\$2,292.00
A1355.12	\$2292.00	
A1410.11		\$473.85
A1410.12	\$473.85	
A1330.4	\$246.59	
A1440.4	\$195.00	
A9040.8		<u>\$441.59</u>
	\$6,001.20	\$6,001.20

On a motion by **Councilman Youngblood**, seconded by **Councilwoman Shepler**, Resolution #57 was approved.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #58:

On a motion by **Councilwoman Seaman**, seconded by **Councilwoman Shepler**, the Board resolved to approve the Standard Work Day Resolution. (Attached)

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

RESOLUTION #59:

APPROVAL OF CLAIMS: 2016 Abstract 004 (General Fund - \$47,990.88; Highway Fund - \$59,323.46, Capital Fund - \$10,628.84 and Enterprise Fund - \$1,152.08) for a total of \$119,095.26.

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On a motion by **Councilwoman Seaman**, seconded by **Councilman Youngblood**, the Board approved payment of the claims.

Motion Carried: 4 Ayes ~ Youngblood, Wood, Seaman, Shepler

1 Absent ~ Eddy

ADJOURNMENT: On a motion by **Councilwoman Shepler**, seconded by **Councilwoman Seaman** the meeting was adjourned at 8:42 p.m.

MOTION CARRIED: 4 Ayes ~Youngblood, Wood, Seaman, Shepler

Respectfully Submitted:

Jeanie M. Sprague, Town Clerk

April 26, 2016



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 8/15)

BE IT RESOLVED, that the Town of Thurman / 30821 hereby establishes the following standard work days for these titles and (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Superintendent	6	Evelyn Wood	[REDACTED]	[REDACTED]	<input type="checkbox"/>	01/01/16-12/31/2017	20	<input type="checkbox"/>
Highway Superintendent	8	Patrick Wood	[REDACTED]	[REDACTED]	<input type="checkbox"/>	01/01/16-12/31/2017	20	<input type="checkbox"/>
Assessor	6	Susan Baker	[REDACTED]	[REDACTED]	<input checked="" type="checkbox"/>	01/01/16-12/31/2019	10.5	<input type="checkbox"/>
Appointed Officials								
Animal Control Officer	6	Dexter Baker	[REDACTED]	[REDACTED]	<input type="checkbox"/>	01/01/16-12/31/2017	2.08	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Jeanie M. Sprague, secretary/clerk of the governing board of the Town of Thurman, of the State of New York, (Name of secretary or clerk) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 12 day of April, 20 16 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Thurman on this 12 day of April, 20 16 (Name of Employer)

Jeanie M. Sprague (Signature of the secretary or clerk)

Affidavit of Posting: I, Jeanie M. Sprague, being duly sworn, deposes and says that the posting of the (Name of secretary or clerk)

Resolution began on April 13, 2016 and continued for at least 30 days. That the Resolution was available to the public on the (Date)

- Employer's website at www.thurman-ny.com
- Official sign board at _____
- Main entrance secretary or clerk's office at The Thurman Town Hall

(seal)



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(REV 8/15)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Assessor	6	Thomas Birdsall	■■■■	■■■■	<input type="checkbox"/>	01/01/16-12/31/19	13.17	<input type="checkbox"/>
Town Clerk	6	Jeanie Sprague	■■■■	■■■■	<input type="checkbox"/>	01/01/16-12/31/17	20	<input type="checkbox"/>
Tax Collector	6	Jamlee Ross	■■■■	■■■■	<input type="checkbox"/>	01/01/16-12/31/19	12.75	<input type="checkbox"/>
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Appointed Officials								
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WARRENSBURG



EMS

Stephen W. Emerson
Operations Manager

Phone ~ (518) 232-0817
Fax ~ (518) 623-3651
Email ~ tek910@nycap.rr.com

*Our Patients Are Our First Priority
Our Members Are Our Greatest Asset*

April 12, 2016

Thurman Town Board Members,

Attached you will find the run totals for March 2016. We handled a total of 4 calls in town. All of the calls were ALS calls. Our average response time to being on scene was 16.5 minutes. We were delayed on 1 call due to the fact that the address was not marked at the road and the house was not visible from the road.

We are pleased to announce that our open house will be on Saturday May 14, 2016 from 10:00 am to 2:00 pm at our building at 3 King Street. We will have a silent auction, free food, a bounce house for the kids, and ambulance and building tours. ALSO, we will be starting our "Lighting the Way to YOU" campaign during the open house This is an excellent program and we are very pleased to be able to bring this program to the Town. Please join us! If you have any questions, please give me a call.

I would like to remind everyone to please make sure that their house numbers can be easily seen. This will help aid all emergency responders find you when you need help.

All Thurman Town Board Members and residents are more than welcome to contact me at any time if you have any questions, comments, or concerns. I can be reached on my cell phone at 232-0817. I would like to thank the Town Board and the Thurman residents for their continued support.

Respectfully Submitted,

Stephen W. Emerson

Stephen W. Emerson
Operations Manager
Warrensburg EMS, Inc.

Warrensburg Emergency Medical Services Inc.
PO Box 157
Warrensburg, New York 12885

Thurman Calls handled by Warrensburg EMS

March 2016

DATE	PCR #	PRIORITY	CHIEF COMPLAINT	DISPATCHED TO ENROUTE	ENROUTE TO ONSCENE
3/1/2016	16-06889	ALS	VOMITING	3 MINUTES	23 MINUTES (Address not marked)
3/2/2016	16-06994	ALS	BACK PAIN	4 MINUTES	15 MINUTES
3/26/2016	16-09296	ALS	POSSIBLE CVA	3 MINUTES	15 MINUTES
3/29/2016	16-09970	ALS	CODE 4	0MINUTES	13 MINUTES

Stephen W. Emerson
Operations Manager



Phone ~ (518) 232-0817
Fax ~ (518) 623-3651
Email ~ tek910@nycap.rr.com

*Our Patients Are Our First Priority
Our Members Are Our Greatest Asset*

“LIGHTING THE WAY TO YOU”

What is the “Lighting The Way To You Program?”

The “Lighting The Way To You” program will be starting on May 14, 2016, between 10:00am and 2:00pm, at our Open House at 3 King Street in Warrensburg. This program is a public service program, offered by Warrensburg EMS, that will provide and install, special light bulbs for all Thurman and Warrensburg residents. There will be **NO COST** to any resident that would like one of these very special bulbs.

How does it work?

The special bulbs will work in any outside or porch light just like any other bulb. However, if you turn the switch on, and off, and on again, the light blinks or flashes!!

What is the advantage of having this bulb?

Having this special light bulb will make it MUCH easier for any Emergency Responder to find you when you need them!! After you call 911, simply turn your outside or porch light on, off, and on again, and the blinking light will help guide responders right to you!

How do I get one?

That’s easy!! You can come to the Warrensburg EMS Open House on May 14, 2016 and fill out a request form. Or, you can call the EMS building at 623-4911, and give the member that answers your name and telephone number, and we will call you back to set up a day and time to come out and install the bulb for you. Another way to get one is to call Steve Emerson at 232-0817 and he will take your information and get back to you. If you have any other questions, please call Steve Emerson or any of the WEMS team members.

Why does someone from WEMS have to come out and install the bulb?

The reason that one of our members will install the bulb is because we want to meet you! When we are at your home we can help identify and address any other problems or concerns that you might have. We can also make sure that your house numbers are easily seen and/or your mailbox is numbered appropriately.

This is a great program and it is FREE!! We at Warrensburg EMS are very excited to be able to offer this program to the people that we serve!! Always know that:

“Our Patients Are Our First Priority”

Jeanie Sprague

From: Ann Lloyd [gaby3282002@yahoo.com]
Sent: Friday, March 18, 2016 8:58 PM
To: Thurmantownclerk@verizon.net
Subject: collections

Hi Jeanie,

Just a short note to let you know the totals for the collections.

Labels for Education: 64

Box Tops for Educaiton: 141 x \$.10 = \$14.10

Pull tabs for Ronald McDonald House Charities: 1,081 tabs weighing 1 pound, 2 ounces

I am thrilled with these numbers. It is a great start to the year. Thanks to all who contributed. If anyone needs information of these projects, feel free to call me, 623-2321 any time after 9 am.

Take care,

Ann