

**MINUTES OF THE FISCAL AND REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF THURMAN HELD JUNE 19, 2012 AT THE TOWN HALL, 311 ATHOL ROAD, ATHOL NEW YORK, COMMENCING AT 6:30 P.M...**

**PRESENT:     MRS. EVELYN WOOD, SUPERVISOR**  
**MR. CHARLES BILLS, COUNCILMAN**  
**MR. LEON GALUSHA, COUNCILMAN**  
**MR. AL VASAK, COUNCILMAN**  
**MR. ROBERT HITCHCOCK JR., COUNCILMAN**

Recording secretary: **Cynthia R. Hyde**, Town Clerk

**FISCAL MEETING**: The Town Board reviewed all claims.

**BOARD MEETING**: The regular town board meeting was called to order by **Evelyn Wood**, Supervisor.

**PLEDGE ALLEGIANCE TO THE FLAG**

**ROLL CALL**

**MOMENT OF SILENCE REMEMBERING REBBECA HITCHCOCK**

**APPROVAL OF THE MINUTES**: On a motion by **Councilman Galusha**, seconded by **Councilman Bills**, the minutes were approved.

**MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, BILLS**

**1 NAY ~ VASAK**

**CLAIMS**: On a motion by **Councilman Galusha**, seconded by **Councilman Vasak**, payment of vouchers # 2012-356 thru 2012-428, highway fund Total \$22,005.22 and general fund total \$14,192.37.

**MOTION CARRIED: 4 AYES ~ WOOD, GALUSHA, BILLS, VASAK**

**LETTERS**: None

**EXECUTIVE SESSION:** On a motion by **Councilman Galusha**, seconded by **Councilman Vasak**, the town board went into executive session at 6:52 pm to discuss matters pertaining to an individual.

**MOTION CARRIED:** 4 AYES ~ WOOD, BILLS, GALUSHA, VASAK

On a motion by **Councilman Vasak**, seconded by **Councilman Galusha**, the town board came out of executive session at **7:08** pm with no action being taken.

**MOTION CARRIED:** 4 AYES ~ WOOD, BILLS, GALUSHA, VASAK

**APPOINTMENT:** **Supervisor Wood** said that two letters of interest in the vacant town board seat had been received from **Robert Hitchcock** and **Gail Seaman**.

The Town Board considered the two applicants and decided to appoint **Robert Hitchcock** to fill the town board seat for the remainder of 2012. On a motion by **Councilman Galusha**, seconded by **Councilman Bills**, the Town Board approved the appointment of **Robert B. Hitchcock Jr...**

**MOTION CARRIED:** 4 AYES ~ WOOD, BILLS, GALUSHA, VASAK

**OATH OF OFFICE:** **Robert Hitchcock** took the oath of office and began to fulfill his duties immediately.

**PROCLAMATION:** **Supervisor Wood** presented a proclamation honoring **Rebecca Hitchcock**. Attached

**REPORTS:**

1. **Gleaning ~ July 2, 2012**
2. **Cemetery Report given by Councilman Bills**
3. **Supervisor's report given by Supervisor Wood**

**TOWN HALL SIGN:** The sign selected for the front of the town hall is too large. The Town Board approved a smaller sign. On a motion by **Councilman Galusha**, seconded by **Councilman Vasak**, the Town Board approved a smaller sign.

**MOTION CARRIED:** 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK

**OLD BUSINESS:**

**Snowmobile trails:** Supervisor Wood said that a board member is needed to work with the Thurman Connection Club regarding trail connections through Thurman. Councilman Galusha will work with Doug Needham on this.

**ACO:** The animal control audit by the Department of Agriculture was satisfactory.

**Policy:** It was noted that The Town Board needs to work on policy development.

**EMS:** The Thurman EMS asked for any financial help the Town Board could possibly extend to them. The Town Board said that due to the tightly trimmed 2012 budget there were no available funds.

**RESOLUTION #28:**

**Resolution to Appoint Representative to the Warren County Safe and Quality  
Bicycling Organization**

*BE IT RESOLVED that the Town Board appoints Cynthia Muratori as the Thurman representative to the Warren County Safe and Quality Bicycling Organization.*

On a motion by Councilman Vasak, seconded by Councilman Hitchcock

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

**RESOLUTION #29:**

**Resolution to Appoint Cemetery Committee**

*BE IT RESOLVED that the Thurman Cemetery Committee for the year 2012 shall be made up of the Cemetery Superintendent Marc Kenyon as the Chairman, Mary Wunshel as Secretary. Members of the committee are Andy Knoll, Joyce Eddy, Cheryl Kenyon, and John Santasier.*

On a motion by Councilman Galusha , seconded by Councilman Bills

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

**RESOLUTION # 30:**

**Resolution to Declare Surplus**

**BE IT RESOLVED** that the Town Board declares the items listed below as surplus. The Town Board will accept the highest responsible bid for these items. All items are as is. The Town Clerk shall advertise the surplus items in the official newspaper. Sealed bids should be delivered to the Town Clerk's Office by 4pm on July 9<sup>th</sup>, 2012. Each sealed envelope should clearly state what item is being bid on. The Town Clerk will open the Bids on July 10<sup>th</sup> at 7pm during the Town Board meeting.

Surplus items:

1 Husquvarna Riding Mower, LRH25, not running

1 Craftsman Riding Mower, 19.5 Hp, not running

1 Sylvania Surround Sound Television

1 25 inch Television

1 1968 Gradeall, not running, minimum bid of ~~\$1,000~~-\$1,200

On a motion by **Councilman Galusha**, seconded by **Councilman Vasak**

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

**Note:** The Town Board changed the minimum bid for the gradeall from \$1,000 to \$1,200.

**RESOLUTION #31:**

**Resolution to Reclassify Positions**

**WHEREAS** it is necessary for employees' job titles to be properly classified for the purposes of New York State Civil Service reporting, and

**WHEREAS** the Town of Thurman has made adjustments to job duties that requires the reclassification of employee positions

**BE IT RESOLVED** that the Town Board makes the following reclassifications;

**From:**

*PT Sanitary Landfill Attendant*

*PT Sanitary Landfill Attendant*

*FT Laborer*

**To:**

*PT Recycling Center Attendant*

*PT Recycling Center Attendant*

*PT Laborer*

*PT Recycling Center Superintendent*

On a motion by **Councilman Hitchcock**, seconded by **Councilman Galusha**

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

**RESOLUTION #32:** On a motion by **Councilman Galusha**, seconded by **Councilman Bills**, the town board approved the retirement system days reported for Evelyn Wood and Charles Bills. See attached resolution

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

**PRIVILEGE OF THE FLOOR:**

**Mary Eddy** asked about the price of the smaller sign for the front of the town hall and about FEMA funds received.

**Delbert Chambers** asked who owned the ambulance.

**EXECUTIVE SESSION:** On a motion by **Councilman Galusha**, seconded by **Councilman Vasak**, the town board went into executive session at 7:54 pm to discuss matters pertaining to the Taylor law and the potential discipline of an employee.

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

On a motion by **Councilman Galusha**, seconded by **Councilman Vasak**, the town board came out of executive session at 8:25 pm with no action being taken.

**MOTION CARRIED: 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK**

**WALL PLAQUE:** Supervisor Wood suggested a wall plaque honoring Rebecca Hitchcock to hang in the town hall.

**HIGHWAY:** On a motion by Councilman Galusha, seconded by Councilman Bills, funds were moved from DA5110.1 to DA5130.2.

**MOTION CARRIED:** 5 AYES ~ WOOD, BILLS, GALUSHA, VASAK, HITCHCOCK

**ADJOURNMENT:** On a motion by Councilman Galusha, seconded by Councilman Hitchcock, the meeting was adjourned at 8:27pm.

**MOTION CARRIED:** 5 AYES ~ WOOD, HITCHCOCK, GALUSHA, BILLS, VASAK

**Respectfully Submitted:**

Cynthia R. Hyde  
Town clerk  
June 27, 2012

**Attached: Proclamation honoring Rebecca Hitchcock  
Retirement Workday Resolution**

*PROCLAMATION*  
*Honoring*  
*Rebecca Hitchcock*  
*For Her Service to the Town of Thurman*

*WHEREAS, Rebecca Hitchcock was a volunteer "extraordinaire", donating hundreds of hours of her time and energy to the Town of Thurman and;*

*WHEREAS, Mrs. Hitchcock passed away suddenly on May 25, 2012 and;*

*WHEREAS, Mrs. Hitchcock was a respected member of the Thurman Town Board; and*

*WHEREAS, Rebecca Hitchcock committed considerable amounts of time in service to her community serving on the Thurman Town Board, as Chairperson of the Occupancy Tax Committee; and*

*WHEREAS, Rebecca was an active leader in organizing community events including the Christmas Baskets and the Annual Maple Sugar Party here in the Town of Thurman; and*

*WHEREAS, Mrs. Hitchcock diligently and creatively sought to better the community by participating in the Thurman Youth Commission, the Food Pantry Committee, and the Gleaning program;*

*NOW, THEREFORE, on behalf of the Thurman Town Board and residents of the Town of Thurman, it is an honor to express our appreciation for Rebecca Hitchcock and her service to the Town of Thurman and to dedicate a page in the Official Minutes of the Town Board of the Town of Thurman to the memory of Mrs. Hitchcock.*

*IN WITNESS WHEREOF, I have hereunto set my hand  
and caused the Seal of the Town of Thurman  
to be affixed this 19th day of June, 2012.*

*Evelyn M Wood*  
*Evelyn Wood, Supervisor*  
*Town of Thurman*





Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

## Standard Work Day and Reporting Resolution RS 2417-A

(12/10)

BE IT RESOLVED, that the Town of Thurman / Location code 30812 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
<b>Elected Officials</b>									
Supervisor	Evelyn M. Wood			6	01/01/2012-12/31/2013	N	30	<input type="checkbox"/>	<input type="checkbox"/>
Board Member	Charles Bills			6	01/01/2010-12/31/2013	N	1.36	<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
<b>Appointed Officials</b>									
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>

If additional rows are needed, please use form RS2417-B and attach.

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, \_\_\_\_\_ Date enacted: \_\_\_\_\_

I, \_\_\_\_\_, clerk of the governing board of the Town of Thurman of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of \_\_\_\_\_ members, and that \_\_\_\_\_ of such members were present at such meeting and that \_\_\_\_\_ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Town of Thurman \_\_\_\_\_  
(Name of Employer)

This document consists of 1 page(s) (see additional RS2417-B forms attached).





