

MINUTES OF THE FISCAL AND REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF THURMAN HELD JULY 09, 2013 AT THE TOWN HALL, 311 ATHOL ROAD, ATHOL NEW YORK, COMMENCING AT 6:30 P.M...

PRESENT: MRS. EVELYN WOOD, SUPERVISOR
MR. LEON GALUSHA, COUNCILMAN
MRS. GAIL SEAMAN, COUNCILWOMAN

ABSENT: MR. CHARLES BILLS, COUNCILMAN
MR. AL VASAK, COUNCILMAN

Recording secretary: **Cynthia R. Hyde**, Town Clerk

FISCAL MEETING: The Town Board reviewed all claims.

BOARD MEETING: The regular town board meeting was called to order by **Evelyn Wood, Supervisor**.

PLEDGE ALLEGIANCE TO THE FLAG

ROLL CALL

APPROVAL OF THE MINUTES:

On a motion by **Councilman Galusha**, seconded by **Councilwoman Seaman**, the minutes from the June 11, 2013 regular meeting were approved.

MOTION CARRIED: **3 AYES ~ WOOD, GALUSHA, SEAMAN**

LETTERS: A letter from Mary Eddy was read. attached

REPORTS:

EMS: Call log read by **Councilman Galusha**. Attached

Youth: **Councilman Seaman** said that she had talked with **Bethany Tyner** (Tyner is interested in serving on the youth commission) and will have **Myrna Keeler** contact her.

Highway report: Read by **Supervisor Wood. Attached**

Supervisor's Report:

Supervisor Wood said that **Kylelee Combs** had been hired to help Ernie Smith maintain the cemeteries.

Supervisor Wood stated that **Ernie Smith** requested a raise since he hasn't had one since 2008. **Supervisor Wood** suggested a 2% raise for **Ernie Smith**. On a motion by **Councilwoman Seaman**, seconded by **Councilman Galusha**, the town board approved a 2% raise for **Ernie Smith** (cemetery maintenance) bringing his hourly rate up to \$9.20 per hour.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

Supervisor Wood said that the fiscal stress monitoring system from New York State is out. Budgets were analyzed and environment indicators were looked at. Thurman received a no designation which is the highest status a town can achieve.

Supervisor Wood stated that it looks like grant funding will come through for River Road and Dippikill Road. **Supervisor Wood** asked the town board if they wanted to go through with the grant. On a motion by **Councilman Galusha**, seconded by **Councilwoman Seaman**, the town board agreed to move forward with the grant funding of \$ 43,687.50 for River Road and Dippikill Road and to authorize Supervisor Wood to fill out necessary forms.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

OLD BUSINESS:

The Fall Farm Tour Committee request to use the town hall for a pancake breakfast has been cancelled. Valley road maple farm is hosting the pancake breakfast during the Fall Farm Tour.

White Space: Fred Engleman gave the town board an update on white space. **Engleman** said that testing has gone well and that one of the advantages of whitespace is that there is no data cap and weather doesn't affect it.

Paula Hubert asked about tech support for white space. **Fred Engleman** said that local IT service would have to be identified.

Fred Engleman stated that the price for the initial set up would be around \$700.00 without subsidies, ½ of that with subsidies, and the monthly fee would be \$50 to \$55 per month.

Supervisor Report addition:

Patricia Kenyon's request for a subdivision voted on at the June 2013 regular meeting had a mistake. Following is the amended approval for **Patricia Kenyon's** subdivision.

Resolution # 28

Resolution to Approve Subdivision

WHEREAS Patricia Kenyon has requested a subdivision of Tax Map # 196-1-15 located at 523 Bowen Hill Road in Thurman, and

WHEREAS the Adirondack Park Agency has already approved the subdivision which creates two parcels, and

WHEREAS these two parcels are formed by the natural division created by Bowen Hill Road which creates a smaller lot of approximately 8 acres on the West side of Bowen Hill Road, and a larger parcel of approximately 53 acres on the East side of Bowen Hill Road, now therefore BE IT RESOLVED that the Town Board of the Town of Thurman approves the subdivision as described to the Town Board and authorizes the Supervisor to sign a Mylar copy of the map.

On a motion by **Councilman Galusha**, seconded by **Councilwoman Seaman**,
resolution # 28 as approved.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

OLD BUSINESS CONTINUED:

Supervisor Wood said that she would have an Association of Towns attorney look at the new cemetery guidelines

NEW BUSINESS:

Boundary line adjustment: The Brandt's and the Birdsall's need to straighten a boundary line. All are in agreement. Since the Town of Thurman doesn't have a planning board, the town board must act as the planning board and approve the boundary adjustment.

Notice of claims: Because of a change in requirements regarding notice of claims all towns now have to state who the Secretary of State should file a claim with.

See resolution # 30

RESOLUTION # 33:

Resolution Awarding Occupancy Tax Funding

WHEREAS a request for Occupancy Tax in the amount of two hundred dollars (\$200) has been made by Aimee Azaert on behalf of the Warrensburg Bed & Breakfast Association for assistance with the costs of website hosting for the organization, and

WHEREAS the Town of Warrensburg also contributes to this promotion, and

WHEREAS The Glen Lodge in Thurman is a participant and our only current generator of Occupancy Tax Revenue, and

WHEREAS the internet is an important tool for marketing and encouraging tourism in our area, be it RESOLVED, that the Town Board awards two Hundred Dollars (\$200) to the Warrensburg Bed & Breakfast Association.

On a motion by **Councilwoman Seaman**, seconded by **Councilman Galusha**, Resolution # 33 was approved.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

Fluorescent light disposal:

Supervisor Wood has received requests for fluorescent lights to be accepted at the landfill. **Supervisor Wood** said that she has consulted the county on this matter and contacted several fluorescent light disposal companies.

RESERVES:

Supervisor Wood spoke to the town board about the capital reserve fund. The engineer feels the plans (for salt shed project behind the town garage) are favorable and will get a go ahead from the DEC. With a project estimate of \$100,000.00, **Supervisor Wood** asked the town attorney to look over rules for using capital reserve funds. The town attorney prepared a resolution and notice of referendum (for posting in the paper). **Councilman Galusha** suggested keeping the salt at the landfill. **Supervisor Wood** said that there were numerous problems with the original construction of the old salt shed and that the engineer advises working in one area to keep costs down. **Councilwoman Seaman** stated that we should fix the problem (behind the highway garage) instead of causing another problem somewhere else. **Supervisor Wood** said that **Senator Betty Little** recommended going forward with this plan. **Supervisor Wood** said that we are lacking the OK from the DEC to move forward. This, combined with referendum requirements once the plan is approved, will push the project towards the end of the construction season.

Councilwoman Seaman said that she would like something in writing from the DEC.

Supervisor Wood added that the DEC had been given the opportunity to respond before the budget was passed.

Youth Commission:

Supervisor Wood recommended that Bethany Tyner be appointed to the youth commission.

POINTS OF INTEREST:

Supervisor Wood talked about the bicentennial celebration and said that the fireworks that were cancelled due to rain are rescheduled for July 15 after the Monday night concert.

RESOLUTION # 29:

Resolution to Approve Boundary Line Adjustment

WHEREAS a Boundary Line Adjustment has been requested between parcels 209-1-17 owned by the Birdsall Family, and 209-1-16 owned by the Brandt Family, and

WHEREAS the purpose of this adjustment is to straighten the boundary line and allow for better access to Bowen Hill Road Extension, and

WHEREAS the amount of property affected by this adjustment is 3.918 acres according to information supplied to the Town Board, be it

RESLOVED that the Town Board approves the Boundary Line Adjustment and Agreement as described and authorizes the Supervisor to sign the necessary documents authorizing the adjustment and agreement.

On a motion by **Councilwoman Seaman**, seconded by **Councilman Galusha**, Resolution # 29 was approved.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

RESOLUTION # 30:

Resolution Regarding Notice of Claim

WHEREAS there have been changes to the Notice of Claim requirements, and

WHEREAS the Town's Attorney has prepared a resolution for the Town's use, be it

RESOLVED that the Town Board adopts the attached resolution, and directs the Town Clerk to file the Town's Designation prior to the July 15, 2013.

On a motion by **Councilwoman Seaman**, seconded by **Councilman Galusha**, Resolution # 30 was approved

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

RESOLUTION # 34:

Resolution Appointing Youth Commission Member

BE IT RESOLVED that the Town Board appoints Bethany Tyner to the Youth Commission for a term of three years to expire on December 31, 2016.

On a motion by **Councilwoman Seaman**, seconded by **Councilman Galusha**, Resolution # 34 was approved.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

CAPITAL RESERVE:

The Resolution authorizing expenditures from the capital reserve fund for replacing the salt shed was tabled at the request of **Councilman Galusha**.

APPROVAL OF CLAIMS:

On a motion by **Councilman Galusha**, seconded by **Councilwoman Seaman**, the town board approved vouchers #'s 2013-425 thru 2013-473 for a highway fund, general fund and capital projects fund grand total of \$17,440.30.

MOTION CARRIED: 3 AYES ~ WOOD, GALUSHA, SEAMAN

QUESTIONS FROM THE BOARD: None

PRIVILEGE OF THE FLOOR:

John Haskell asked if **Supervisor Wood** had the name of the person she talked to at the Dept. of health about testing the water for salt and about the status of the River Road Bridge. **Haskell** also asked if the salt shed was storing all of our salt, who approved the demolition of the salt shed and why a zoning compliance form wasn't filled out before obtaining a building permit.

Supervisor Wood replied that she forgot to get the name of the person she spoke to at the Dept. of Health. We are still awaiting bids for River Road Bridge and there were requests to wait for lower water. There will still be some salt kept at the landfill. The Highway Superintendent directed the removal of the salt shed, the engineer and the DEC wanted it removed and there was no resolution on the matter.

John Haskell asked if any of the board members knew the shed was being removed.

Councilman Galusha said that he didn't know the shed was being removed.

Councilwoman Seaman said that she didn't know the shed was being removed however she knew it had to go because the DEC wouldn't allow it. **Councilwoman Seaman** stated that she didn't know if removing the shed required a permit.

Mary Eddy inquired about the SWPP and about the NOI (notice of intent) and said \$100,000.00 was the figure from the budget meeting and \$50,000.00 was the price on the building permit.

Supervisor Wood stated that SWPP is storm water prevention plan and NOI is notice of intent. **Wood** said that if the DEC approves everything it will cost approximately \$100,000.00

Richard Bardi asked if the DEC has to approve the NOI and wanted to know what the Tech Valley bill (from the abstract) for around \$350.00 was for.

Supervisor Wood replied that the DEC gave us a notice of violation and we are required to respond with a NOI. **Supervisor Wood** said that Tech Valley was the phone and fax lines and that we would be going to bid for phone service later this summer

Patrick Eldridge asked for a breakdown of the cost of the salt shed project and how much money was in the capital reserve fund.

Supervisor Wood said that the full cost should be around \$100,000.00.

Supervisor Wood stated that there was \$364,689.87 in the capital reserve fund.

Mike Eddy wanted to know how the highway worker was paid when they worked at the landfill.

Supervisor Wood replied that the hours worked at the landfill were paid from the general fund and that they were paid at a lesser rate.

Joyce Eddy asked if background checks were done on youth commission members.

Supervisor Wood said that background checks had never been done on the commission member's just youth program workers.

Barbara Farrell wanted everyone to know that Thurman EMS was alive and well and had answered a call.

John Haskell inquired about the meaning of the last line of the resolution regarding using capital reserve funds for the salt shed project. (FURTHER RESOLVED, that the Town Supervisor, Town Bookkeeper and Town Clerk are hereby authorized and directed to take all actions necessary to effect this Resolution and to comply with any requirements of the NYS DEC relating to replacement of the salt shed(s).)

Supervisor Wood answered that the last paragraph of the resolution meant that those people were authorized to move money if needed.

Richard Bardi felt the last line of the capital reserve resolution was vague and should state more specifically what you mean to do.

Supervisor Wood stated that the resolution was drafted by the town attorney and that she wouldn't change anything unless advised by the town attorney.

Richard Bardi asked where the plans (for the salt shed project) could be viewed.

Supervisor Wood said that they could be viewed in her office or at the Warren County buildings and codes office.

Joyce Eddy wanted to know who authorized the honor roll to be moved to Veterans Memorial Field and said that she felt the VMF wasn't the proper place to honor our service people. Mrs. Eddy added that the VM Field didn't exist when those boys left us and that the roll would be more visible at the town hall.

Councilman Seaman commented that she found it highly offensive that the veteran's memorial field was not considered an honorable place to put an honor roll of our finest men and woman. **Councilman Seaman** stated that the veterans would be honored to have a plaque displayed in a field dedicated to them and that the honor roll would eventually be put in the town hall, so it's a non issue.

Town Clerk Cynthia Hyde asked for clarification on the last paragraph of the capital reserve salt shed resolution. (FURTHER RESOLVED, that the Town Supervisor, Town

Bookkeeper and Town Clerk are hereby authorized and directed to take all actions necessary to effect this Resolution and to comply with any requirements of the NYS DEC relating to replacement of the salt shed(s).)

Supervisor Wood said that the town clerk would post the legal notices.

Councilman Galusha added that the second to last paragraph took care of posting notices. (**FURTHER RESOLVED**, that the Town Clerk is authorized and directed to post and publish the Notice required for Resolutions subject to permissive referendum; and be it)

Supervisor Wood said that she would ask Bob about it but as far as she knew the paragraph needed to go in the resolution in case the town clerk needs to do anything.

Councilman Galusha stated that it's (the last paragraph of the resolution) kind of vague so we should check with the Association of Towns Attorneys.

Supervisor Wood replied that we have time and that the Association of Towns Attorneys can't give specific advice.

Councilman Seaman added that that's why we pay an attorney.

Paula Hubert felt the salt should be located at the landfill and asked if the DEC had inspected the landfill salt shed.

Supervisor Wood said that the DEC had not to her knowledge inspected the salt shed but could in the future. **Wood** stated that right now the DEC is concentrating on various issues here (behind the town hall) and that the engineer and highway superintendent objected to storing all the salt at the landfill.

Richard Bardi cautioned that all these buildings that the DEC find fault with were once designed by some engineer and common sense would dictate that we should have one large rather than 2 small salt sheds.

Joyce Eddy felt that the salt shed should be located away from homes and said that the brook across from the town hall is contaminated from here to the Hudson River.

July 09, 2013 Regular

Jerry Cameron asked why one well costs \$100,000.00.

Supervisor Wood said that \$100,000.00 was the cost of the total project.

Patrick Eldridge asked if results from the DEC were available.

Supervisor Wood said that the results from the DEC would be available.

ADJOURNMENT: On a motion by **Councilman Galusha**, seconded by **Councilwoman Seaman**, the meeting was adjourned at 8:05 pm.

MOTION CARRIED: 3 AYES ~ **WOOD, GALUSHA, SEAMAN**

Respectfully Submitted:

Cynthia R. Hyde
Town clerk
07/23/2013

Attached:

Highway Report

- 1) New salt shed will be laid out on Thursday. Will start construction after that.
- 2) Have been mowing Town and County roads.
- 3) Have two summer youth employees. They have been cleaning up trash along town roads and helping with other projects.
- 4) Paving for this season may begin next week depending on the weather and the county schedule.
- 5) Have taken care of some shoulder washouts due to all the recent rain.
- 6) Cut shoulders and cleaned ditches on Mud St. and Garnet lake road.
- 7) The truck we sent out to have a new box installed should be ready for pickup the first part of next week.
- 8) New culverts have been installed on Henry Westcott rd and ditches have been cleaned.
- 9) Have been busy in the garage with equipment repairs and maintenance.

Sample Resolution

Resolution No. _____ **2013, Town of** _____

WHEREAS General Municipal Law, §53 requires towns to file a certificate with the Secretary of State designating the Secretary of State as an agent for service of a notice of claim; and

WHEREAS, General Municipal Law, §53 requires the certificate to include the applicable time limit for filing the notice of claim and the name, post office address and electronic mail address, if available, of an officer, person, for the transmittal of notices of claim served upon the Secretary as the town's agent; and

WHEREAS, pursuant to General Municipal Law, §50-e(1)(a), the applicable time limit for the filing of a notice of claim upon a town is 90 days after the claim arises, or in the case of a wrongful death action, 90 days from the appointment of a representative of the decedent's estate; **Now therefore Be It**

RESOLVED, that the Town Board of the Town of Thurman, County of Warren designates Cynthia Hyde (name of person), in his/her capacity as Town Clerk (name of office / position), to receive notices of claims served upon the Secretary of State by mail at P.O. Box 29, Athol, NY 12810 (post office address) and email at thurman-town-clerk@verizon.net (if available).

BE IT FURTHER RESOLVED, that the Town Board hereby directs the Town Clerk to file the required certificate with the Secretary of State informing him or her of the town's designation and applicable time limitation for filing a notice of claim with the town on or before July 14, 2013.

(Please note that applicable time limit for the filing of a notice of claim upon a town is 90 days after the claim arises, or in the case of a wrongful death action, 90 days from the appointment of a representative of the decedent's estate General Municipal Law, §50-e(1)(a))

General Municipal Law, §53

Alternative service of notice of claim upon the secretary of state

1. In lieu of serving a notice of claim upon a public corporation as provided for in section fifty-e of this article, a notice of claim setting forth the same information as required by such section may be served

upon the secretary of state in the same manner as if served with the public corporation. All the requirements relating to the form, content, time limitations, exceptions, extensions and any other procedural requirements imposed in such section with respect to a notice of claim served upon a public corporation shall correspondingly apply to a notice of claim served upon the secretary of state as permitted by this section. For purposes of this article, the secretary of state shall be deemed to be the agent for all public corporations upon whom a notice of claim may be served prior to commencement of any action or proceeding subject to the requirements of this article.

2. All public corporations entitled to have served upon them a notice of claim as a condition precedent to commencement of an action or proceeding shall, no later than thirty days after the date upon which ~~this section shall take effect, file a certificate with the secretary of state designating the secretary as~~ the agent for service of a notice of claim and shall in such statement provide the secretary with the name, post office address and electronic mail address, if available, of an officer, person, or designee, nominee or other agent-in-fact for the transmittal of notices of claim served upon the secretary as the public corporation's agent. Any designated post office address or electronic mail address to which the secretary of state shall mail transmit a copy of the notice of claim served upon him or her as agent shall continue to be the address to which such notices shall be transmitted until the public corporation sends a notice to the secretary informing him or her of a new post office address or electronic mail address to which such notices shall be transmitted. The initial filing with the secretary of state shall also contain the applicable time limit for filing a notice of claim upon that public corporation, or if later changed by statute, a new filing shall be made detailing the new time limit. Any public corporation that does not have a current and timely statutory designation filed with the secretary of state shall not be entitled to the portion of the fee to which it would otherwise be entitled pursuant to subdivision four of this section. Failure of the public corporation to so file with the secretary of state will not invalidate any service of a notice of claim upon the public corporation which has been received by the secretary of state.

3. The secretary of state is hereby empowered to accept properly transmitted notices of claims on behalf of a public corporation, with the same effect as if served directly upon a public corporation. The secretary of state shall accept such service upon the following terms and conditions:

(a) the secretary of state shall set and notify the public, on his or her website of times, places and manner of service upon him or her of notices of claims necessary to comply with the provisions of this section;

(b) upon receipt of a notice of claim, the secretary of state shall issue a receipt or other document acknowledging his or her receipt of such notice, and such receipt shall contain the date and time of

2013

receipt of the notice, an identifying number or name particular to the notice received, and the logo or seal of the department of state embossed upon it. Such receipt shall be prima facie evidence of service upon the secretary of state for all purposes;

(c) nothing in this section shall be deemed to alter, waive or otherwise abrogate any defense available to a public corporation as to the nature, sufficiency, or appropriateness of the notice of claim itself, or to any challenges to the timeliness of the service of a notice of claim. Timely service upon the secretary of state shall be deemed timely service upon the public corporation for purposes of instituting an action or proceeding or other requirement imposed by law.

4. The secretary of state may impose a fee upon any person who serves a notice of claim with the department. Such fee shall not exceed two hundred fifty dollars for each such notice filed. One-half of the fee imposed shall be retained by the secretary of state as payment for its services provided in accordance with this section. The remaining one-half of such fee shall be forwarded to the public corporation named in the notice of claim provided, however, if more than one such public corporation is named, each named public corporation shall be entitled to an equal percentage of the one-half amount.

5. The secretary of state shall within sixty days after the effective date of this section post on the departmental website a list of any public corporation, including any public authority, public benefit corporation or any other entity entitled to receive a notice of claim as a condition precedent to commencement of an action or proceeding, and that has filed, pursuant to this section, a certificate with the secretary of state designating the secretary as the agent for service of a notice of claim. The list should identify the entity, the post office address and electronic mail address, if available, of the public corporation to which the notice of claim shall be forwarded by the secretary of state, and any statutory provisions uniquely pertaining to such public corporation and the commencement of an action or proceeding against it.

6. The secretary of state is authorized to promulgate any rules or regulations necessary to implement the provisions of this section.

Mary Eddy
P. O. Box 9
Athol, NY 12810

Thurman Town Board
P. O. Box 29
Athol, NY 12810

July 5, 2013

TO: Evelyn & Town Board members,

Who authorized the removal of the Thurman Town salt shed that was on Town Property? There isn't any recording of authorization in the town board minutes.

At both the May and June town board meetings you were asked what was the plan for replacing the salt shed, salt lagoon and if a new well was going to be drilled. You stated several times that you did not know until the DEC told you and the town board.

At the June 11th meeting you said, "The town had been going back and forth with DEC and had not received anything in writing stating that the DEC had accepted the plan." "The environmental analyst the town had been working with gave the go ahead to send everything to Albany." "Once there and a firm response from DEC was received the plan is to go ahead." "This year there would be construction on the well and salt shed. Next year the asphalt paving would be done."

Supervisor Wood you stated, "that once you knew what was going to happen you would be thrilled to inform the town board."

You were adamant, on June 11th, that there wasn't anything in process because of DEC.

15 days prior to your statement, May 28, 2013, you signed and submitted an application with stamped plans from Cedarwood Engineering to Warren County Building Codes for a building permit. When did you receive something in writing from DEC, that they had accepted the plan, which you said was required?

Generally for a building permit, plans are to be filed with the local assessors and a zoning compliance form obtained from them. This was not done. You did not include them in the process. It appears you have not include the other board members in the process either.

You, as owner of the town property, submitted an Authorization Form for Cedarwood Engineering to Act as Agent for you, (see attached forms)

signed by yourself Evelyn Wood. But, then instead of Cedarwood acting as agent you applied for the building permit yourself.

Where is the resolution of the full board to apply for a building permit. Have they been informed yet?

The Warren County Building Permit was issued June 12th, One (1) day after the June 11th meeting when you stated, "that once you knew what was going to happen you would be thrilled to inform the board."

On your application you estimated the cost of the project will be \$50,000.00. Where did that questionable small number come from?

Did you get estimates or bids from local building material stores?

Where is the concrete coming from? Doesn't that have to go out to bid? The concrete alone for this building, based on the engineers plan, will cost more than the \$50,000.00.

Do you expect the Highway Department that constructs roads, to have the tools, equipment and time to construct this building, according to the major requirements and specifications of the engineer's plan?

Where is the transparency in the Town of Thurman government in your process?

Please attach this letter with the 3 pages of the building permit to the July town board meeting minutes.

Sincerely,
Mary Eddy
Mary Eddy

WARREN COUNTY APPLICATION FOR A BUILDING PERMIT

Fire Prev. & Bldg. Code Enf.

1340 State Rt. 9

Lake George, NY 12845

(518) 761-6542

Fax (518) 761-6566

E-MAIL: fpbc@warrencountyny.gov

MAY 28 2013



For Office Use Only

Date _____

W.C. Permit No. _____

Fee \$ _____

ALLOW A MINIMUM OF TWO WEEKS FOR THE PLAN REVIEW PROCESS
BEFORE PERMIT CAN BE ISSUED

SECTION I - PROPERTY APPLICANT AND OWNERSHIP INFORMATION

1.1. Print name of applicant TOWN OF THURMAN Home Phone _____
 Mailing address PO BOX 29 Business Phone 518-623-4588
ATHOL, NY Cell Phone _____
12810 Email Address thurmansupervisor@verizon.net

1.2. Check whether applicant is owner , lessee _____, agent _____, architect _____, engineer _____, or builder _____

1.3. If Commercial or Industrial-name of business _____
 Name and address of owner of premises if different than applicant _____

1.4. If owner or applicant is a corporation, give name and title and signature of duly authorized officer.
EVELYN WOOD, Supervisor Signature Evelyn Wood
 Name and Title of Corporate Officer

SECTION II - SITE INFORMATION

2.1. LOCATION (address of proposed work) _____
 Brief DIRECTIONS to location _____
 Town or Village _____ Section _____ Block _____ Lot _____

2.2. Please Check One

<input type="checkbox"/> A-Assembly	<input type="checkbox"/> I-Institutional
<input type="checkbox"/> B-Business	<input type="checkbox"/> M-Mercantile
<input type="checkbox"/> E-Educational	<input type="checkbox"/> R-Residential
<input type="checkbox"/> F-Factory	<input type="checkbox"/> S-Storage
<input type="checkbox"/> H-Hazard	<input type="checkbox"/> U-Utility and Miscellaneous

SECTION III - DESCRIPTION OF PROPOSED WORK

3.1. Please Check One
 Construction of a New Building
 Addition to a Building
 Alteration to a Building
 Demolition to a Building
 Other work

3.2. Brief description of scope of project:
CONSTRUCT NEW SALT SHEP FOR THURMAN HIGHWAY DEPT.
 Estimated cost of Project \$50,000

3.3 If project is a business, commercial or mixed occupancy, specify nature and extent of each type of use

3.4. Name of Architect or Engineer: JAMES F. SUOZZO, PE Address: 90 CEDARWOOD ENGINEERING
Phone No. _____ SERVICES, PLLC, P.O. BOX 203
NORTH CREEK, NY 12853

3.5. Name of Contractor: TOWN OF THURMAN Address _____
Phone No. _____

SECTION IV - ATTACHMENTS REQUIRED TO THIS APPLICATION

- 4.1. A signed town or village Zoning Compliance Certificate must accompany this application.
- 4.2. Proof of Worker's Compensation and Disability (not liability) insurance or proof of exemption of person(s) performing construction is required before a permit is issued. (See "Acceptable Insurance Forms".)
- 4.3. If applicant is not owner of premises, a signed agent authorization form must be included with application.
- 4.4. Two (2) site/plot plans showing placement of proposed construction; distances to property lines and to other structures must be indicated as well as placement of well and septic system whether new or existing systems. Driveway length and width must be indicated.
- 4.5. (a) Two (2) sets of plans or drawings (signed or initialed by the town or village zoning officer) must include elevations, floor plans, and cross sections of the construction. Plans must include Energy Code Compliance documentation. Upon approval of this application, the Warren County Fire Prevention and Building Code Department will issue a Building Permit to the applicant and return one approved set of plans to the applicant.

(b) These plans may need to be sealed and signed by a NYS licensed professional engineer or architect per the NYS Education Law. This may not apply to residential buildings of a gross floor area of fifteen hundred (1,500) square feet or less (exterior dimensions), nor alterations to any building or structure costing twenty thousand dollars (\$20,000) or less which does not involve changes affecting the structural stability and/or public safety thereof. (There may be circumstances when "stamped" plans may be required regardless of size or cost.)

(c) Any changes prior to or during construction will require submittal of amended plans (review and re-approval are necessary).

SECTION V - YOUR ACKNOWLEDGMENTS, AGREEMENTS AND SIGNATURE

- 5.1. I agree to comply with all applicable laws, ordinances and regulations, including but not limited to zoning, subdivision regulations and cleared or title restrictions.
- 5.2. I acknowledge no construction activities may be commenced prior to issuance of a valid permit by reason of applicable law. I certify that the application, plans, and supporting materials, to the best of my knowledge, are a true and complete statement/description of the work proposed, that all work will be performed in accordance with the New York State Uniform Fire Prevention and Building Code and the New York State Energy Code.
- 5.3. I acknowledge that prior to occupying the facilities proposed, I or my agents will obtain a certificate of occupancy or completion. I acknowledge it is my or my authorized agent's responsibility to call for all required inspections.
- 5.4. I agree to allow access to the property for inspections.
- 5.5. I acknowledge that nothing contained in this permit shall be construed to satisfy any legal obligation of the applicant to obtain any governmental application or permit from any entity other than Warren County whether, Federal, State, Regional or Local.

Date 5/28/13

Evelyn M Wood
(Signature of Applicant)

County of Warren
Fire Prevention & Building Code
Enforcement Department
1340 State Route 9
Lake George, NY 12845
(518)761-6542
Fax (518)761-6564

AUTHORIZATION FORM

“TO ACT AS AGENT FOR”

I, EVELYN WOOD owner of the premises located
at: 311 ATHOL RD. Town of THURMAN,
Tax Parcel # 209.3-1-22,
hereby designate: CEDARWOOD ENGINEERING SCS., LLC
as my AGENT regarding my Permit
for: CONSTRUCTION OF NEW SALT SHEED
FOR TOWN OF THURMAN HIGHWAY
DEPT.

COPY

5/28/13
Date

Evelyn M Wood
Signature

Thurman Calls Covered by Warrensburg EMS
June 2013

DATE	PCR #	PRIORITY	CHIEF COMPLAINT	ENROUTE TO ONSCENE
6/23/2013	5-0002771	ALS	MVA (Chest Pain)	10 minutes
6/26/2013	5-0002794	BLS	Leaking Abd. Port	15 minutes

Thurman Calls Covered by Warrensburg EMS
February 2013

DATE	PCR #	PRIORITY	CHIEF COMPLAINT	ENROUTE TO SCENE TIME
2/6/2013	5-0002427	ALS	Diff Breathing (transp. By TEMS)	13 minutes
2/7/2013	5-0002428	ALS	Leg Weakness	20 minutes
2/10/2013	5-0002409	ALS	Hand Laceration	10 minutes
2/12/2013	5-0002447	ALS	Intercept-Chest Pressure	14 minutes (2nd out call)
2/21/2013	5-0002464	ALS	Non-Emergency Transport	19 minutes (hosp to residence)
2/24/2013	5-0002454	ALS	Unresponsive	14 minutes
2/27/2013	N/A	BLS	Fall (transp. By Stony Creek EMS)	27 minutes with snow (2nd call)

Thurman Calls Covered by Warrensburg EMS
February 2013

DATE	PCR #	PRIORITY	CHIEF COMPLAINT	ENROUTE TO SCENE TIME
2/6/2013	5-0002427	ALS	Diff Breathing (transp. By TEMS)	13 minutes
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