

**MINUTES OF THE MEETING OF THE TOWN BOARD OF THE TOWN OF THURMAN,
NY HELD JULY 11, 2017 AT THE TOWN HALL, 311 ATHOL ROAD, ATHOL, NEW
YORK, COMMENCING AT 6:30P.M....**

PRESENT: Mrs. Kathy Templeton, Councilwoman
Mrs. Joan Harris, Councilwoman
Mr. Michael Eddy, Councilman
Mrs. Cynthia Hyde, Supervisor

OTHERS PRESENT: Tom Suozzo from Cedarwood Engineering, and Kory Hosler from Burnham Benefit Advisors

RECORDING SECRETARY: Susan E. Staples

The meeting was called to order by **Cynthia Hyde, Supervisor**

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Tom Suozzo gave an update on the water project. He explained what work has been completed to date.

Kory Hosler, Municipal Benefit Specialist, from Burnham Benefit Advisors, gave a presentation on what his company does and the benefits that are available to employees through his company.

RESOLUTION # 114 Resolution to go into Executive Session

On a motion by **Councilwoman Templeton**, and seconded by **Councilwoman Harris**, the town board of the Town of Thurman went into Executive Session at 7:14 pm to discuss the employment history of a particular person or person relating to a possible appointment of a particular person or persons.

Motion Carried: Ayes~ 4 Hyde, Eddy, Harris, Templeton Nays-0

RESOLUTION # 115 Resolution to come out of Executive Session

On a motion by **Councilwoman Templeton** and seconded by **Councilwoman Harris**, the town board of the Town of Thurman came out of Executive Session at 7:50 pm with no action taken.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

REPORTS FROM THE BOARD: Reports were submitted by Councilwoman Harris, Council Templeton and Councilman Eddy. Reports will be attached to the end of the minutes.

New Business: Councilwoman Templeton has made a comprehensive emergency plan. She has speaker to come to next month's meeting. The need for a volunteer or paid help for the Meals on Wheels program was discussed. Sare Hall needs help on Mondays. Joan Harris has volunteered to help on Mondays. The need for a first aid kit at the landfill was discussed. The need to reprogram the radio at the landfill so it will have reception was discussed.

Privilege of the Floor: Privilege of the floor was granted.

RESOLUTION # 116

On a motion introduced by **Councilwoman Templeton** and seconded by **Councilwoman Harris**

RESOLUTION TO APPROVE PAYMENT TO FRED ENGLEMAN

Whereas the town was responsible for obtaining easements for town owned whitespace poles in order for town contractors to install the whitespace poles and

Whereas the town was unable to obtain a grant of permission from property owners to install a town white space pole at the top of Barton Road, a critical location in the contracted topology and

Whereas the failure to obtain the grant of permission from property owners at the top of Barton Road caused the necessity of a redesign of the network topology at addition expense and

Whereas without the redesign homes in the western part of the target area would be unable to obtain whitespace internet as planned and

Whereas the town contractor was instructed by the former town supervisor to proceed with the topology redesign and record hours for same without a contract amendment and

Whereas the topology redesign was completed and whitespace internet was made available to the entire target area and

Whereas the project was completed at the end of December 2015 and final invoices were submitted 30 November and

Whereas the former town board with the exception of one refused to pay Mr. Fred Englemann for the work that he completed

Now be it resolved that the town board of the Town of Thurman approves payment to Fred Englemann for the topology redesign in the amount of \$8,223.00.

See attachment

Motion Carried: Ayes~ 4 Hyde, Eddy, Harris, Templeton Nays~0

Resolution # 117

Introduced by **Councilwoman Templeton** and seconded by **Councilwoman Harris**

RESOLUTION TO AMEND RESOLUTION #109 JUNE 13, 2017

The town board of Town of Thurman approves the following amendments to resolution #109 a resolution to pay claims.

Subtract from the general fund total of \$13,903.70

1. Voucher # 995 check # 13325 Crystal Rock LLC - \$743.04 (voided overpayment)
2. Voucher #989 check # 13319 Adirondack Technical Solutions - \$171.00 (voided duplicate payment)
3. Voucher # 983 check # 13313 Rex Reynolds - \$25.00 (voided overpayment)
4. Voucher #1034 check #13360 Casella \$132.00- (duplicate payment)

Total for claims voided = \$1,071.04

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton Nays~0

Resolution # 118

Introduced by Councilwoman Templeton and seconded by Councilwoman Harris

RESOLUTION TO AMEND PROCURMENT POLICY

Whereas the current procurement policy is confusing the town board of the Town of Thurman amends the procurement policy to clarify some of the guidelines as follows,

Guideline 2 will stay the same. Guideline 3 will be amended to read Less than \$10,000.00 but greater than \$3,000.00 needs a written request for a proposal (RFP).

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton Nays~0

Resolution # 119

Introduced by **Councilwoman Templeton** and seconded by **Councilwoman Harris**

TO AUTHORIZE CHANGE ORDER

The Town Board of the Town of Thurman authorizes a change order in the amount of \$9,424.25 to John W. Sheehan & Sons, Inc., for additional work on the Water System Construction Project (Contract #TT-2017-01). The change order authorizes

payment to the contractor for additional work near the Town Hall and Highway Garage where ledge rock was encountered on June 22, 2017. The original plan per the bid documents was for the removal of ledge rock if encountered. Due to the sensitive nature of the area between the Highway Garage and the Town Hall, rock was not removed, but additional excavation was required to slightly re-route the water lines to allow for proper burial depth as well as the installation of insulation to protect against freezing. Additional work including wire splicing and backfill for the 2nd casing sleeve near the highway garage is also included in this change order.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton Nays~0

Resolution # 120

Introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

TO AUTHORIZE CHANGE ORDER

The Town Board of the Town of Thurman authorizes a change order to John W. Sheehan & Sons, Inc., for additional work on the Water System Construction Project (Contract #TT-2017-01). The change order authorizes the contractor to perform additional work at 293 Athol Road to connect the residence to

the Water System. The original plan per the bid documents, was for a stub out at the property line for 293 Athol Road. This change order authorizes a complete service connection to be installed at 293 Athol Road.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton Nays~0

Resolution # 121

Introduced by **Councilwoman Templeton** and seconded by **Councilwoman Harris**

RESOLUTION TO APPROVE MINUTES

The town board of the Town of Thurman approves the minutes of the June 13, 2017 regular meeting, the June 15, 2017 special emergency meeting and the June 29, 2017 special meeting.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

Resolution # 122

Introduced by **Councilwoman Harris** and Seconded by **Councilwoman Templeton**

RESOLUTION TO PAY CLAIMS

The town board of the Town of Thurman approves Vouchers # 1036 thru 1101

General Fund ~ \$11,869.64

Highway Fund ~ \$6,154.85

Enterprise Fund ~ \$1,157.25

Capital Fund Alternative Water Project ~ \$73,927.39

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

Resolution # 123

Introduced by **Councilwoman Harris** and seconded by **Councilwoman Templeton**

RESOLUTION TO APPROVE PAYMENT TO SUMMER CONCERT BANDS

The town Board approves payment to the bands performing in the Thurman Summer Concerts in July and August 2017 on Monday nights.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

Resolution # 124

Introduced by **Councilman Eddy** and seconded by **Councilwoman Templeton**

RESOLUTION TO APPROVE THE FOLLOWING CLAIMS WHICH WERE SUBMITTED LATE AND NOT ON THE ABSTRACT

The town board of the Town of Thurman approves the following claims which were submitted late and not on the abstract.

Lane Enterprises, Invoice 416033, \$4,787.60, DA5112.2

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

Resolution # 125

Introduced by **Councilman Eddy** and seconded by **Councilwoman Harris**

Resolution pertaining to Inventory of Highway Department Machinery, Vehicles, Tools and Ancillary Items

WHEERAS the town board of the town of Thurman is required to maintain a current inventory of highway department machinery, vehicles, tools, and ancillary items for Insurance purposes, and

Whereas the Highway Superintendent has not provided a current Inventory to date;

Be it Resolved the Town Board of the Town of Thurman is requesting such inventory by August 08, 2017.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

Resolution # 126

Introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

Resolution pertaining to vouchers and claims presented by the Highway Department

Whereas for auditing purposes it is required to know what each purchase is for; Be it resolved that the Town Board of the Town of Thurman resolves to adopt a policy requiring the Highway Superintendent to clearly label what piece of machinery, vehicle, tool, and ancillary item the purchase is for.

Motion Carried: Ayes~4 Hyde, Eddy, Harris, Templeton, Nays~0

Correspondence: Attached are reports and correspondence from Councilman Eddy, Councilwoman Harris, Warren County SPCA and Gil Lockhardt.

Adjournment: On a motion by **Councilwoman Templeton** and seconded by **Councilwoman Harris** the meeting was adjourned at 8:53.

Respectfully Submitted:

Susan E. Staples

Town Clerk

07-24-2017

Attached

