

February 17, 2022

REGULAR MEETING, TOWN OF THURMAN, FEBRUARY 17, 2022

A meeting of the Town Board of the Town of Thurman, County of Warren and the State of New York was held at the town hall, 311 Athol Road, Athol, NY on the 17TH day of February 2022.

BOARD MEMBERS PRESENT:

Debra Runyon Supervisor
Randy Galusha Councilperson
Charles Bills Councilperson
Ed Brown Councilperson

BOARD MEMBERS ABSENT:

Doug Needham Councilperson

ALSO PRESENT:

Patrick Wood Highway Superintendent
Cynthia Hyde Town Clerk

Supervisor Runyon called the meeting to order at 7:08 pm with the pledge to the flag.

SUPERVISOR’S REPORT: The supervisor gave her supervisor’s report. (Attached)

JACK WAX: Supervisor Runyon announced that the Jack Wax dinner would be held March 12, 2022 from 4pm to 7:30 pm. Anyone willing to help with the Jack Wax dinner may contact Robin Mahler from Mud Street Maple.

RESOLUTIONS:

RESOLUTION 26-2022

RESOLUTION TO INCREASE THE TOWN CLERK PETTY CASH

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On a motion of Councilman Brown, seconded by Councilman Galusha, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS *the Town Clerk's current petty cash is \$25.00, and*

WHEREAS *this has been shown to be an insufficient amount for making change and paying for postage, be it*

RESOLVED: *The Town Board authorizes the increase of the Town Clerk's petty cash to \$50.00.*

RESOLUTION 27-2022

RESOLUTION TO HAVE SUMMER CONCERTS IN THE PARK

On a motion of Councilman Bills, seconded by Councilman Brown, the following resolution was brought to the floor.

On a motion of Councilman Galusha, seconded by Councilman Bills, the town board modified the resolution to include the last section of the resolution that reads; the Town Board authorizes the Supervisor to schedule bands to play at the Summer Concerts and utilize occupancy tax money to pay for their services in the amount of up to \$6,500.00. The following resolution was then

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS *the Town of Thurman has previously had summer concerts in the park on Monday nights during July and August, and*

WHEREAS *this event is well received by residents and non-residents, be it*

RESOLVED: *that the Town Board authorizes the Supervisor to schedule bands to play at the Summer Concerts and utilize occupancy tax money to pay for their services in the amount of up to \$6,500.00.*

RESOLUTION 28-2022

RESOLUTION TO APPROVE THE USE OF OCCUPANCY TAX TO PAY FOR THE JACKWAX PORT-O-JOHN AND HOLLIS OVITT BAND

On a motion of Councilman Bills, seconded by Councilman Brown, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS the Town of Thurman has previously used Occupancy Tax money to pay for the Jack Wax Port-O-John and the Hollis Ovitt Band, be it

RESOLVED: that the Town Board agrees to continue the support of the Jack Wax event by using Occupancy Tax money to pay for the Port-O-John and Band for an amount not to exceed \$1,000.

DISCUSSION: Discussion ensued regarding the purchase of a new loader and that because it is being purchased through state contract it is not necessary to go out to bid. Highway Superintendent Pat Wood said that it would take about 5 months to get the new loader

RESOLUTION 29-2022

RESOLUTION TO PERMIT THE PURCHASE OF A NEW LOADER

On a motion of Councilman Brown, seconded by Councilman Bills, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS *the Highway Department's Loader needs replacement, and*

WHEREAS *the Highway Superintendent has been offered a 2022 John Deere Loader for the amount of \$179,970 with a trade in value for the current loader of \$48,000, and*

WHEREAS *the Highway Department would like to finance this purchase over 3 years with payments of \$45,426 annually, be it*

RESOLVED: *that the town board will permit the purchase of the new loader with the stated payment arrangements.*

RESOLUTION 30-2022

RESOLUTION TO ALLOW SUPERVISOR TO APPLY FOR AN AUD EXTENSION

On a motion of Councilman Galusha, seconded by Councilman Bills, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS the Annual Update Document is due March 1, 2022 for the fiscal year 2021, and

WHEREAS the Supervisor is not sure whether more time will be necessary to adequately complete the AUD, be it

RESOLVED: that the Supervisor shall apply for an extension to ensure timely compliance.

RESOLUTION 31-2022

RESOLUTION TO APPROVE THE PURCHASE OF A LAPTOP, ANTIVIRUS SOFTWARE, AND ANCESTRY.COM FOR THE HISTORIAN

On a motion of Councilman Galusha, seconded by Councilman Bills, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS the Historian has requested a laptop, antivirus software and ancestry.com in order to be more proactive in her position, and

WHEREAS this interest and desire to be involved with the residents regarding the history of Thurman should be encouraged, be it

RESOLVED: that the Town Board approves the purchase of the laptop, antivirus, and ancestry.com software with additional funding of \$800.00 to come from the Contingency Account A1990.4.

RESOLUTION 32-2022

RESOLUTION TO APPROVE THE PURCHASE OF A LAPTOP AND MICROPHONE TO RECORD THE TOWN BOARD MEETINGS

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On a motion of Councilman Brown, seconded by Councilman Bills, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS *there is a need to record the town board meetings so that the meeting can be posted online, and*

WHEREAS *this will also allow residents to view the meetings from home, be it*

RESOLVED: *that the Town Board approves the purchase of the laptop and microphone to allow for the recording and viewing of the meetings for an amount not to exceed \$1,000.*

RESOLUTION 33-2022

RESOLUTION TO REAPPOINT KEITH PARENT AND REX REYNOLDS TO THE BOARD OF ASSESSMENT REVIEW

On a motion of Councilman Brown, seconded by Councilman Galusha, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

WHEREAS *the Board of Assessment Review appointment of Keith Parent and Rex Reynolds expired on 9/30/21 and*

WHEREAS *both parties have expressed an interest in renewing their appointment, be it*

RESOLVED: *that the Town Board reappoints Keith Parent and Rex Reynolds for an additional five year term to the board of assessment review*

RESOLUTION 34-2022

RESOLUTION TO APPOINT SARE HALL TO THE BOARD OF ASSESSMENT REVIEW

On a motion of Councilman Brown, seconded by Councilman Bills, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

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The town board of the Town of Thurman appoints Sare Hall to the Board of Assessment Review.

DISCUSSION: Discussion ensued regarding cyber security, web spoofing, the town hall phones and the possibility of having the town phones through SLIC internet or not.

RESOLUTION 35-2022

RESOLUTION TO END THE CONTRACT WITH STOREDTECH

On a motion of Councilman Galusha, seconded by Supervisor Runyon, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

The town board of the Town of Thurman ends the contract with Storedtech for IT services.

RESOLUTION 36-2022

RESOLUTION TO USE WARREN COUNTY INFORMATION TECHNOLOGY DEPARTMENT FOR IT SERVICES

On a motion of Councilman Galusha, seconded by Councilman Brown, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

The town board of the Town of Thurman authorizes using Warren County Internet Technology Department for IT services.

RESOLUTION 37-2022

RESOLUTION TO APPROVE PAYMENT OF THE CLAIMS

On a motion of Councilman Bills, seconded by Councilman Brown, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Bills, Brown
Nays 0

TOTAL OF ABSTRACT 2, GENERAL FUND, FEB 17, 2022 \$ 45,161.98

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TOTAL OF ABSTRACT 2, HIGHWAY FUND, FEB 17, 2022 \$ 94,222.30

TOTAL CLAIMS FOR FEBRUARY 17, 2022 \$ 139,384.28

DISCUSSION: Discussion ensued regarding the possibility of bringing SLIC Internet to underserved areas in Thurman using ARPA (American Rescue Plan Act) Funds.

DISCUSSION: Discussion ensued regarding taking an assessment of assets and how to improve those assets and to develop a long range comprehensive plan. The board also discussed engaging the town engineers on this matter.

DISCUSSION: Discussion ensued regarding creating a more professional town web site and speaking with some website developers.

DISCUSSION: Discussion ensued regarding the possibility of developing a town Face Book page and developing a policy on how to handle it.

ADJOURNMENT: On a motion of Councilman Galusha, seconded by Councilman Brown, the town board adjourned the meeting at 8:31 pm

MOTION CARRIED Ayes 4 Runyon, Galusha, Bills, Brown
 Nays 0

Respectfully submitted,

Cynthia R. Hyde

March 01, 2022

Supervisor's Report – February 17, 2022

The Generous Act Grant has been submitted. We have requested \$4,000 to go towards an ice rink, tow rope for sledding, benches and lights, as well as equipment for a community garden which includes shovels, hoes, rakes, seeds and fencing. We anticipate using \$2,000 of the prior year's Occupancy Tax money to make up the difference in cost and \$800

In Kind donated labor to put it up and take it down. We should be informed of their determination in the Spring and hopefully can utilize the community garden this year.

Jack Wax will be held on March 12, 2022. Funds raised will be donated to the American Cancer Society.

Summer Concerts in the Park: John Haggerty of Big Fez & The Surfomatics and the Whiskey River Band have expressed interest in our Summer Concerts in the Park. Later in the meeting we will have a resolution brought forward to discuss this event.

Truck Build Outs: The Highway Superintendent has informed me that the projected build out date for their second truck, which was ordered last year, is April 20, 2022. The garbage truck build out date is July 21, 2023. The company has cancelled all stock orders so these dates may move up. Ed Brown will keep us updated on the status of the garbage truck. So far it is running okay.

Sales Tax: The fourth quarter sales tax check has come in. The amount is \$121,009.79, which is \$10,284.86 up from last year. I have also received notification from Rob Lynch at the County Treasurer's Office that the January Sales Tax figures are up 27.9% over last year.

CYBERSECURITY – COUNTY OPTION

Warren County uses a company called Trend Micro for their computer security. It is a private company that only services County and Towns. Because they provide service to over 700 computers, we are eligible for a bulk rate. They provide anti-virus, web spoofing, ransomware, malware and anti-encryption. The cost to us would be \$6 per computer per year.

In addition, county IT personnel will be available to us as a sort of "shared service" and as long as this service is provided during the

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normal work hours, we will not be billed for the time. Our only expense will be for any materials or equipment that is needed.

I have included a Wikipedia definition of Website Spoofing. That is currently the most common method of hacking. There are also numerous webinars on the Comptroller Website regarding Cybersecurity.

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