

August 16, 2023

REGULAR MEETING, TOWN OF THURMAN AUGUST 16, 2023

A meeting of the Town Board of the Town of Thurman, County of Warren and the State of New York was held at the town hall, 311 Athol Road, Athol, NY on the 16TH day of August 2023.

BOARD MEMBERS PRESENT:

Debra Runyon Supervisor
Randy Galusha Councilperson
Ed Brown Councilperson
Doug Needham Councilperson

BOARD MEMBERS ABSENT:

Charles Bills Councilperson

ALSO PRESENT:

Patrick Wood Highway Superintendent
Cynthia Hyde Town Clerk

Supervisor Runyon called the meeting to order at 4:34 pm with the pledge to the flag.

ROLL CALL

PRIVILEGE OF THE FLOOR: Three people spoke during privilege of the floor

RESOLUTION 61-2023

RESOLUTION TO APPROVE PAYMENT OF THE CLAIMS

On a motion of Councilman Brown, seconded by Councilman Galusha, the following resolution was

ADOPTED Ayes 4 Runyon, Galusha, Needham, Brown
 Nays 0

TOTAL OF ABSTRACT 8, GENERAL FUND, AUG 16, 2023 \$24,168.18

TOTAL OF ABSTRACT 8, HIGHWAY FUND, AUG 16, 2023 \$32,536.17

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TOTAL CLAIMS FOR AUG 16, 2023

\$56,704.35

BIDS:

Legal Ad:

The Town Board of the Town of Thurman, Warren County, New York will accept sealed bids for a 2004 International 7600 Tandem Truck, VIN# 1HTWYSBT4SJ045355, with a c12 Cat Engine. the truck can be viewed at the Thurman Highway Department 311 Athol Road, Athol, NY, Monday through Friday, 7am – 3pm. Bids will be publicly opened on Wednesday August 16, 2023 at 4:30pm. No bids will be accepted after that time. The Town of Thurman reserves the right to reject any and all bids.

The Town Clerk opened three bids for the 2004 International 7600 Tandem Truck Vin # 1HTWYSBT4SJ045355 and read them out loud to the town board.

JSSJR Enterprises, Joseph Szczepaniak - \$6,790.00

Waylon Cook - \$4,000.00

Aldo Boggiatto - \$5,100,00

MOTION:

On a motion of Councilman Galusha, seconded by Councilman Brown, the town board accepted the bid from JSSJR Enterprises, Joseph Szczepaniak for \$6,790.00 for the 2004 International 7600 Tandem Truck Vin # 1HTWYSBT4SJ045355

MOTION CARRIED Ayes 4 Runyon, Galusha, Needham, Brown
Nays 0

RESOLUTION -2023

RESOLUTION TO HIRE A CODE ENFORCEMENT OFFICER

On a motion of Councilman Needham, seconded by Councilman Brown, the following resolution was brought to the floor.

WHEREAS, towns may appoint an enforcement officer who is in charge of enforcing the codes,

ordinances, rules, regulations, and local laws, and

WHEREAS, the town of Thurman is in need of someone to insure compliance with duly adopted

regulations in the town of Thurman, and

WHEREAS, the Code Enforcer duties shall include enforcement of any codes, ordinances, rules,

regulations, or local laws and will be authorized to issue citations or file formal complaints, be it

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RESOLVED the town of Thurman is accepting letters of interest for the position of Code Enforcement Officer. Salary to be determined by the level of experience and will be on a per diem basis. Letters of interest can be submitted to the Town Clerk at PO Box 29, Athol, NY 12810 or dropped off in person to the office of the Town Clerk. Any letters of interest submitted will be presented to the Town Board and discussed at the next town board meeting in September.

DISCUSSION: The Town Board discussed the code enforcer position and decided to table the resolution to give the board more time to decide the details of the position.

MOTION:

On a motion of Councilman Galusha, seconded by Councilman Needham the board tabled the resolution to hire a code enforcement officer.

MOTION CARRIED: Ayes 4 Runyon, Galusha, Needham, Brown
Nays 0

REYNOLDS CEMETERY:

Discussion ensued regarding Reynolds Cemetery and the need for a survey and the need for a person or group responsible for overseeing the cemetery.

MOTION:

On a motion of Councilman Galusha, seconded by Supervisor Runyon, the town board accepted the proposal (see attached) from Darrah Land Surveying to survey the Reynolds Cemetery for \$3,260.00.

MOTION CARRIED: Ayes 4 Runyon, Galusha, Needham, Brown
Nays 0

DISCUSSION:

Beginner Archery Classes for 8 and up will be held at the Thurman Recreation Field on August 18th and 25th, all equipment is provided.

Budget time is coming up so the board will start scheduling budget meetings.

INTO EXECUTIVE SESSION:

On a motion of Councilman Brown, seconded by Councilman Galusha, the Town Board went into executive session at 5:26 pm to discuss possible pending litigation.

MOTION CARRIED: Ayes 4 Runyon, Galusha, Needham, Brown
Nays 0

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OUT OF EXECUTIVE SESSION:

On a motion of Councilman Galusha, seconded by Councilman Brown, the Town Board came out of executive session at 5:35 pm with no action taken.

MOTION CARRIED: Ayes 4 Runyon, Galusha, Needham, Brown
Nays 0

2nd PRIVILEGE OF THE FLOOR:

No one spoke during privilege of the floor.

DISCUSSION:

Discussion ensued regarding attorney fees from the Seaman Litigation.

ADJOURN:

On a motion of Councilman Needham, seconded by Supervisor Runyon , the town board adjourned the meeting at 5:55 pm.

MOTION CARRIED Ayes 4 Runyon, Galusha, Brown, Needham
Nays 0

Respectfully Submitted

Cynthia Hyde, Town Clerk
August 22, 2023

August 16, 2023



Darrah Land Surveying, PLLC
59 Lake Avenue, Lake Luzerne, NY 12846
Phone: (518) 798-4692

August 1, 2023

Town of Thurman
311 Athol Rd
P.O. Box 29
Athol, NY 12810

Via email: toadhillmaple@gmail.com

RE: Survey cost proposal for property known as the Reynolds Cemetery located on Kenyontown Road (South Johnsburg Road).

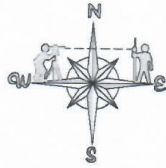
SCOPE OF SERVICES:

1. Research will be performed at the Warren County Clerk's Office for the subject and adjoining parcels for all deeds and maps of record.
2. A field survey will be performed to determine the property boundaries and locate any improvements or encroachments on the property. It is understood that there are grave sites that may be in question relative to the property boundaries.
3. Mapping will be prepared at an appropriate scale, showing the property boundaries and any improvements or encroachments near the property boundaries.
4. A monument, consisting of a 5/8" capped iron rod, will be set at each major corner where a marker is not recovered, and points on the property line marked with a wood stake or flagging, as needed.
5. Additional field data can be captured to locate the headstones and grave site corners markers to prepare a map of the current plot configuration. Mapping will consist of the headstones and corner markers that exist.
6. All work will be conducted following the Code of Practice for Land Surveys, prepared by The New York State Association of Professional Land Surveyors, last revised July 18, 1997.

SCHEDULE:

Based on our current workload, the initial field survey can be performed within eight (8) weeks of authorization to proceed. Mapping will be produced within two (2) weeks of the completion of field work.

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Darrah Land Surveying, PLLC
59 Lake Avenue, Lake Luzerne, NY 12846
Phone: (518) 798-4692

FEES:

1. The fee to perform scope of services items 1,2, 3 & 4 which will include a boundary survey and mapping of any cemetery markers in the proximity of the boundary lines, and setting of corner property corner markers is:.....\$ 1,630.00
2. The additional fee to conduct the additional field data capture and mapping for the entire cemetery property and prepare a survey map showing the existing gravesite configurations and remaining available property (per scope item 5) is:\$ 1,630.00
3. Additional work outside the above stated scope of services will be billed using the following rate schedule:
 - a. 1 Person Field Crew Travel Rate\$ 75.00 per hour
 - b. 1 Person Field Data Capture.....\$ 95.00 per hour
 - c. 2 Person Field Crew Travel Rate\$ 90.00 per hour
 - d. 2 Person Field Data Capture.....\$ 150.00 per hour
 - e. Office Technician/ Drafter\$ 85.00 per hour
 - f. Project Manager\$ 95.00 per hour
 - g. Licensed Land Surveyor\$ 125.00 per hour
 - h. Administrative Support\$ 45.00 per hour

A down payment of \$1,000.00 is required prior to the commencement of work and will be considered as authorization to proceed.

Payments can be made via check or credit card. Please note that there is an additional fee of 3.25% that will be applied to all credit card charges.

Payments received after 30 days from the invoice date will be subject to finance charges.

We appreciate the opportunity to provide you with this quote for professional surveying services and look forward to working with you. Authorization via email is needed to proceed and schedule the work. **Please indicate which scope of work items will be included when replying to this proposal.**

If you have any questions or concerns, please call me at (518) 798-4692.

Sincerely,

Via email: toadhillmaple@gmail.com

Donald C. Darrah, PLS

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